



South Carolina Commission on Higher Education

Mr. Tim M. Hofferth, Chair
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Mr. Kim F. Phillips
Ms. Terrye C. Seckinger
Dr. Jennifer B. Settlemeyer
Mr. Hood Temple
Dr. Evans Whitaker

Mr. Gary S. Glenn
Interim Executive Director

TO: Chairman Tim Hofferth and Members of the Commission on Higher Education
FROM: Mr. Hood Temple and Member of the Finance & Facilities Committee
SUBJECT: Committee Meeting, April 7, 2016
DATE: April 1, 2016

A meeting of the Committee is scheduled to **be held in the Commission's Main Conference Room at 9:30 a.m.** Attached are items for your review and consideration at the April 7 Commission meeting. Please note the Committee on Finance and Facilities has not yet acted on these items but is scheduled to review and develop recommendations at its meeting scheduled for 9:30 a.m. on April 7. The Committee will bring its recommendations to the Commission for consideration at the Commission meeting. Staff recommendations are included for your information.

If you have any questions about a particular item, or if you need additional information, please contact Gary Glenn at (803) 737-2155.

Enclosures

CHE MEETING MATERIALS
COMMITTEE ON FINANCE & FACILITIES
APRIL 7, 2016
10:30 A.M.
MAIN CONFERENCE ROOM
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
1122 LADY STREET, SUITE 300
COLUMBIA, SC 29201

1. Introductions

2. Approval of Minutes of March 3, 2016

9.05.A Interim Capital Projects

1. Central Carolina Technical College
 - a. CCTC Industrial Technology Building Renovation
Increase Budget
2. The Citadel
 - a. Bastin Hall – School of Business
Increase Budget, Revise Scope, Change Project Name
3. Coastal Carolina University
 - a. Brooks Stadium Additions
Increase Budget

9.05.B Other Business (*For Information, No Action Required*)

1. FY 2015-16 CHE Quarterly Budget Report
2. List of Capital Projects & Leases Processed by Staff for March, 201

DESCRIPTION OF INTERIM CAPITAL PROJECTS FOR CONSIDERATION

April 7, 2016

CENTRAL CAROLINA TECHNICAL COLLEGE

PROJECT NAME: CCTC Industrial Technology Building Renovation
REQUESTED ACTION: Increase Budget, Change Source of Funds
REQUESTED ACTION AMOUNT: \$1,000,000
INITIAL CHE APPROVAL DATE: October 27, 2014

<u>Source of Funds</u>	<u>Phase I (Pre-Design)</u>	<u>Phase II (Land/ Building Purchase)</u>	<u>Total Proposed Budget</u>
Appropriated State Funds	\$750,000	\$0	\$750,000
Local Sales Tax	\$0	\$1,000,000	\$1,000,000
<i>Total</i>	<i>\$750,000</i>	<i>\$1,000,000</i>	<i>\$1,750,000</i>

DESCRIPTION:

The College currently has an industrial technology building that requires renovations. The College originally received \$750,000 in state funding for this project. A request was made to include this project in the Sumter County 2014 sales tax referendum, which provided an additional \$1M to this project.

The facility was built in 1975. The structure is in good shape; however, renovations are required to upgrade the HVAC, plumbing and lighting in facility, provide new fire protection/sprinkler system, as well as some specific renovations for restrooms, labs and stairs to meet current code.

This project is expected to allow the College to increase enrollment in the automotive, HVAC, and welding programs, as well as workforce development short term programs.

The budget adjustment is needed to reflect the addition of funds from the local sales tax referendum.

E&G MAINTENANCE NEEDS:

N/A

ANNUAL OPERATING COSTS/SAVINGS:

It is estimated that the annual savings for the upgraded lighting system will be \$3,000 for utilities.

RECOMMENDATION:

Staff recommends approval of this project as proposed.

MAR 08 2016

FORM A-1, PAGE 1 OF 2

FOR DEPARTMENT USE ONLY	
CHE _____ JBRC _____ SFAA _____ JBRC Staff _____ ADMIN Staff _____ A-1 Form Mailed _____ SPIRS Date _____ Summary _____	<div style="border: 1px solid black; padding: 2px; text-align: center;">(For Department Use Only)</div> <div style="border: 1px solid black; padding: 2px; text-align: center;">SUMMARY NUMBER</div> <div style="border: 1px solid black; padding: 2px; text-align: center;">FORM NUMBER</div>

PERMANENT IMPROVEMENT PROJECT REQUEST																			
1. AGENCY Code <u>H59</u> Name <u>Central Carolina Technical College</u> Contact Person <u>Terry L. Booth</u> Phone <u>803-778-6624</u>																			
2. PROJECT Project # <u>6098</u> Name <u>CCTC Industrial Technology Building renovation</u> Facility # <u>M400</u> Facility Name _____																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #d3d3d3;">County Code</td> <td style="text-align: center;">43</td> </tr> <tr> <td style="background-color: #d3d3d3;">New/Revised Budget</td> <td style="text-align: center;">\$1,750,000.00</td> </tr> </table>	County Code	43	New/Revised Budget	\$1,750,000.00	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #d3d3d3;">Project Type</td> <td>Repair/renovate existing facilities/eq</td> </tr> <tr> <td style="background-color: #d3d3d3;">Facility Type</td> <td>Program/academic</td> </tr> </table>	Project Type	Repair/renovate existing facilities/eq	Facility Type	Program/academic										
County Code	43																		
New/Revised Budget	\$1,750,000.00																		
Project Type	Repair/renovate existing facilities/eq																		
Facility Type	Program/academic																		
3. CIP PROJECT APPROVAL FOR CURRENT FISCAL YEAR CIP priority number _____ of _____ for FY _____.																			
4. PROJECT ACTION PROPOSED (Indicate all requested actions by checking the appropriate boxes.)																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #d3d3d3;">Establish Project</td> <td><input type="checkbox"/></td> <td style="background-color: #d3d3d3;">Decrease Budget</td> <td><input type="checkbox"/></td> <td style="background-color: #d3d3d3;">Close Project</td> <td><input type="checkbox"/></td> </tr> <tr> <td style="background-color: #d3d3d3;">Establish Project - CIP</td> <td><input type="checkbox"/></td> <td style="background-color: #d3d3d3;">Change Source of Funds</td> <td><input checked="" type="checkbox"/></td> <td style="background-color: #d3d3d3;">Change Project Name</td> <td><input type="checkbox"/></td> </tr> <tr> <td style="background-color: #d3d3d3;">Increase Budget</td> <td><input checked="" type="checkbox"/></td> <td style="background-color: #d3d3d3;">Revise Scope</td> <td><input type="checkbox"/></td> <td style="background-color: #d3d3d3;">Cancel Project</td> <td><input type="checkbox"/></td> </tr> </table>		Establish Project	<input type="checkbox"/>	Decrease Budget	<input type="checkbox"/>	Close Project	<input type="checkbox"/>	Establish Project - CIP	<input type="checkbox"/>	Change Source of Funds	<input checked="" type="checkbox"/>	Change Project Name	<input type="checkbox"/>	Increase Budget	<input checked="" type="checkbox"/>	Revise Scope	<input type="checkbox"/>	Cancel Project	<input type="checkbox"/>
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5. PROJECT DESCRIPTION AND JUSTIFICATION (Explain and justify the project or revision, including what it is, why it is needed, and any alternatives considered. Attach supporting documentation/maps to fully convey the need for the request.) <p>The College originally received \$750,000 in state funding for this project. A request was made to include this project in the Sumter County 2014 sales tax referendum, and this was approved and passed, which provides an additional \$1M to this project (letter from Sumter County attached). The additional \$1M provides most of the funding needed to complete the original scope, which includes: a sprinkler/fire protection system for the entire facility; upgrade of lighting to improve energy efficiency and quality of program space; addition of natural gas and exhaust in some lab areas; and additional restroom facilities.</p> <p>There are no alternatives since the funding received is specifically for this project.</p>																			
6. OPERATING COSTS IMPLICATIONS Attach Form A-49 if any additional operating costs or savings will result from this request. This includes costs to be absorbed with current funding.																			
7. ESTIMATED PROJECT SCHEDULE AND EXPENDITURES Estimated Start Date: <u>September 2015</u> Estimated Completion Date: <u>July 2017</u> Estimated Expenditures: Thru Current FY: <u>\$20,000.00</u> After Current FY: <u>\$1,730,000.00</u>																			

8. ESTIMATES OF NEW/REVISED PROJECT COSTS

PROJECT #

6098

1. _____ Land Purchase ---->
2. _____ Building Purchase ---->
3. 130,000.00 Professional Services Fees
4. 128,611.00 Equipment and/or Materials ---->
5. _____ Site Development
6. _____ New Construction ---->
7. 1,326,737.00 Renovations - Building Interior ---->
8. _____ Renovations - Utilities
9. _____ Roofing - _____ Roof Age
10. _____ Renovations - Building Exterior
11. _____ Other Permanent Improvements
12. _____ Landscaping
13. _____ Builders Risk Insurance
14. _____ Other Capital Outlay
15. _____ Labor Costs
16. _____ Bond Issue Costs
17. 31,980.00 Other: survey; third party testing/inspections
18. 132,672.00 Contingency

Land: _____ Acres
 Floor Space: _____ Gross Square Feet
 Information Technology 128,611.00
 Floor Space: _____ Gross Square Feet
 Floor Space: 68,920 Gross Square Feet

ENVIRONMENTAL HAZARDS

Identify all types of significant environmental hazards (including asbestos, PCB's, etc.) present in the project and the financial impact they will have on the project.

Type: _____

Cost Breakdown

Design Services \$ _____
 Monitoring \$ _____
 Abate/Remed \$ _____
 Total Costs \$ 0.00

\$1,750,000.00 TOTAL PROJECT BUDGET

9. PROPOSED SOURCE OF FUNDING

Source	Previously Approved Amount	Increase/Decrease	Original/Revised Budget	Transfer to/from Proj. #	Rev Object Code	Treasurer's ID Number	Rev Sub Fund	Exp Sub Fund
(0) CIB, Group			0.00		8115		3043	3043
			0.00					
(1) Dept. CIB, Group			0.00		8115		3143	3143
			0.00					
(2) Institution Bonds			0.00					3235
			0.00					
(3) Revenue Bonds			0.00					3393
			0.00					
(4) Excess Debt Service			0.00					3497
			0.00					
(5) Capital Reserve Fund			0.00		8895		3603	3603
			0.00					
(6) Appropriated State	750,000.00		750,000.00		8895	68800100	1001	3600
			0.00					
(7) Federal			0.00			78800100		5787
			0.00					
(8) Athletic			0.00			68800100		3807
			0.00					
(9) Other (Specify) Local sales tax		1,000,000.00	1,000,000.00			98800100		3907
			0.00					
			0.00					
TOTAL BUDGET	\$750,000.00	\$1,000,000.00	\$1,750,000.00					

10. SUBMITTED BY:

Jan D. Boock
 Signature of Authorized Official and Title

VP for Business Affairs

March 7, 2016

Date

11. APPROVED BY:

(For Department Use Only)

Authorized Signature and Title

Date

Revised 2/23/16

GARY M. MIXON
ADMINISTRATOR



Sumter County
Sumter, South Carolina
29150

ADMINISTRATION BUILDING
13 EAST CANAL STREET
TELEPHONE: (803) 436-2102
FAX: (803) 436-2108

November 3, 2015

Dr. Tim Hardee, President
Central Carolina Technical College
506 N. Guignard Drive
Sumter, SC 29150

Dear Dr. Hardee:

Please accept this letter as verification that Central Carolina Technical College (CCTC) has been approved \$1,000,000.00 from the Sumter County Capital Penny Sales Tax Referendum.

The funds will be available to the colleges after January 2016 for the specific purpose of renovations at the Industrial Engineering Building or 400 Building. Details of the drawdown will be discussed and worked out at a future date.

If you have any questions or concerns, please feel free to contact me at 803.436.2012.

Sincerely,

Gary M. Mixon
County Administrator

Cc: James Michaelson
Finance Director

"The Gamecock County"

**ADDITIONAL ANNUAL OPERATING COSTS / SAVINGS
RESULTING FROM PERMANENT IMPROVEMENT PROJECT**

1. AGENCY Code H59 Name Central Carolina Technical College
2. PROJECT Project # 6098 Name CCTC Industrial Technology Building renovation

3. ADDITIONAL ANNUAL OPERATING COSTS / SAVINGS. (Check whether reporting costs or savings.)

☐ COSTS ☒ SAVINGS ☐ NO CHANGE

- 4.

TOTAL ADDITIONAL OPERATING COSTS / SAVINGS				
Projected Financing Sources				
(1)	(2)	(3)	(4)	(5)
Fiscal Year	General Funds	Federal	Other	Total
1) 17-18	\$	\$	\$ 3,000.00	\$ 3,000.00
2) 18-19	\$	\$	\$ 3,000.00	\$ 3,000.00
3) 19-20	\$	\$	\$ 3,000.00	\$ 3,000.00

5. If "Other" sources are reported in Column 4 above, itemize and specify what the other sources are (revenues, fees, etc.).
It is estimated that the upgraded lighting system may save \$3,000 per year. This would reduce the amount of tuition revenue currently being used to fund plant operations and maintenance (since the counties do not fully fund this cost).
6. Will the additional costs be absorbed into your existing budget? ☒ YES ☐ NO
If no, how will additional funds be provided?
7. Itemize below the cost factors that contribute to the total costs or savings reported above in Column 5 for the first fiscal year.

COST FACTORS		AMOUNT
1. Utilities		\$3,000.00
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
TOTAL		\$3,000.00

8. If personal services costs or savings are reported in 7 above, please indicate the number of additional positions required or positions saved. _____

9. Submitted By: Jerry D. Bost VP for Business Affairs March 1, 2016
Signature of Authorized Official and Title Date

**PERMANENT IMPROVEMENT PROJECT INFORMATION FORMAT
FOR PHASE II CONSTRUCTION BUDGET
Central Carolina Technical College
Project #6098 Industrial Technology Building Renovation**

1. What is the total projected cost of the project and what is it based on? Please attach a summary of the costs prepared during the A&E pre-design phase to support the total cost.

\$1,750,000. Cost summary attached

2. What is/are the source(s) of funds for the construction? If any private or federal funds are included, please attach a letter guaranteeing the availability of the funds.

\$750,000 State appropriations (FY 14)

\$1,000,000 Local—Sumter County sales tax—see attached letter

3. What is your agency/institution's definition of each fund source to be used for construction? (If any type of fee makes up a portion of the source, what is the fee called, what is the fee amount, and when it was put in place. If there is a statutory authority authorizing the use of the funds for capital projects, please cite the code section.)

Only state and local sales tax funds are being used and these were specifically appropriated for this project.

4. What is the current uncommitted balance of funds for each source listed in 3 above?

\$750,000 State appropriations

\$1,000,000 Local—Sumter County sales tax

There is currently one commitment to the architect for \$18,000 for Phase I services

5. If institution or revenue bonds are included as a source, when were the bonds issued? If not issued yet, when is the bond resolution expected to be brought for State Fiscal Accountability Authority approval?

Not Applicable

6. If a student fee is used to fund debt service, what is the current amount of the fee annually or by semester? Please specify which.

Not Applicable

7. Will the use of any funds for construction require an increase in any student fee or tuition? If so, please explain in detail.

No, not applicable

8. Will the project be LEED certified for energy savings and conservation and if so, at what level will it be certified? For projects requiring or using LEED certification, please attach the required cost-benefit analysis and a checklist of items to be used to achieve LEED points or a description of the energy measures to achieve LEED.

No, not applicable

9. What energy savings/conservation measures will be implemented within the project if the project will not be LEED certified? For projects that do not require/use LEED, please provide a paragraph on energy savings measures to be implemented as part of the project. If there are no energy savings measures included, please state that and explain why.

- The HVAC being provided is exhaust for the processes that are ongoing within the building - no associated savings are anticipated.
- The new plumbing provided will include low-flow fixtures (Urinals - 0.5gpm; Flush Valves - 1.28gpm; Lavatories - 0.5gpm).
- Based on rooms 470 & 480 being currently inadequately lit, the proposed new lighting does not provide much energy savings. Using T8 lamps (base bid) will result in 12% savings. Using LED bulbs in room 401 should result in 30% savings.

10. What is the projected date (month and year) for execution of the construction contract?

November, 2016

11. What is the projected date (month and year) for completion of construction?

June, 2017

12. What program(s) are to be included in the constructed or renovated space?

Basic and Advanced Welding; Automotive; Basic and Advanced HVAC; Three computer labs for COL 105 courses and general college use. This building also contains a general purpose auditorium.

13. What is the total square footage of the building to be renovated or constructed?

68,920

14. If a portion of the building is to be renovated, what is the square footage of the portion that will be included in the renovation?

Not applicable—the entire building will be renovated with a fire protection/sprinkler system and upgraded lighting in addition to some specific renovations for restrooms, labs, and stairs to meet code.

15. What is the current age of the building or building systems to be renovated?

40 years (built in 1975)

16. If any new space is being added to the facility, please provide demand/usage data to support the need.

Not applicable

17. What are the estimated numbers of students, faculty, staff and/or clients that are expected to use the space affected by the project or the entire building? (Answer for as many as are applicable.)

Students: 1,730 annually

Faculty/staff: 20 annually

Visitors (auditorium): 3,650 annually

18. If the construction cost increased significantly from the internal estimate (30% or more), what factors caused the cost to increase?

Not applicable

19. If the contingency is more than 10%, please explain why.

The contingency is set at 10%

20. If funds are being transferred from another project, what is the current status of the project from which funds are being transferred?

Not applicable

21. Has the project been included in a previous year's CPIP? If so, what was the last year the project was included and for which year, 1-5?

Yes, this project was included in the 2014 CPIP in Year 2 (15-16). It was also included in the 2016 CPIP in Year 1 (16-17).

22. What are the economic impacts of the project, including job creation and retention? If there are none, please explain.

This project is expected to allow the College to increase enrollment in the automotive, HVAC, and welding programs, as well as workforce development short term programs. As a result, we estimate an additional 70 graduates per year, which equates to 70 jobs per year.

23. How will your agency/institution address and fund maintenance of this facility construction/renovation?

This is an existing facility; therefore, it is already maintained by the College.

24. If your agency/institution has a deferred maintenance account, what is the name of the account and what is its current uncommitted balance?

The College's Capital Projects Account is used for facility maintenance as well as small renovations and repairs, equipment, bond payments, etc. The current uncommitted balance of this account is \$542,432.

25. If how maintenance will be addressed and funded for this facility construction/renovation has not been determined yet, what steps are in place to begin to address how your agency/institution will fund maintenance to this and other agency/institution facilities?

Not Applicable

DESCRIPTION OF INTERIM CAPITAL PROJECTS FOR CONSIDERATION

April 7, 2016

THE CITADEL

PROJECT NAME: Bastin Hall – School of Business
REQUESTED ACTION: Increase Budget, Revise Scope
REQUESTED ACTION AMOUNT: \$19,950,000
INITIAL CHE APPROVAL DATE: October 2, 2014

<u>Source of Funds</u>	<u>Phase I (Pre-Design)</u>	<u>Phase II (Land/ Building Purchase)</u>	<u>Total Proposed Budget</u>
Appropriated State Funds	\$250,000	\$0	\$250,000
Local Sales Tax	\$0	\$19,950,000	\$19,950,000
<i>Total</i>	<i>\$250,000</i>	<i>\$19,950,000</i>	<i>\$20,200,000</i>

DESCRIPTION:

The University requests approval to increase the project budget by \$19,950,000 to construct a new 43,950 SF Business School to house the School of Business. The School of Business is currently located in Bond Hall. The School of Business will relocate from its current space in Bond Hall to the new facility. The new building is proposed to be located to the south of Bond Hall in an area where existing housing is currently located. Once the School of Business relocates to the new building, it is proposed that the Zucker Family School of Education will move out of Capers Hall and backfill vacated space in Bond Hall in preparation for the construction and renovation of Capers Hall.

Bastin Hall will be constructed solely with private donations and bonds provided by The Citadel Foundation. The source of repayment for the bonds will be donations received by The Foundation.

E&G MAINTENANCE NEEDS:

N/A

ANNUAL OPERATING COSTS/SAVINGS:

It is estimated that utilities, insurance, maintenance, and supplies will require additional operating costs of \$135,520 or more per year following project completion.

RECOMMENDATION:

Staff recommends approval of this project as proposed.

FOR BOARD USE ONLY			
CHE		MAR 18 2016	
JBRC			
BC Board			
JBRC Staff			
BC Staff			
A-1 Forms Mailed			
SPIRS Date			
Summary			

(For Board Use Only)	
SUMMARY NUMBER	
FORM NUMBER	

BUDGET AND CONTROL BOARD - PERMANENT IMPROVEMENT PROJECT REQUEST

- 1. AGENCY**
 Code HO9 Name THE CITADEL
 Contact Person John E. Gardner / Kathleen M. Dille Phone # (843) 953-7083
- 2. PROJECT**
 Project # 9612 Name Bastin Hall - School of Business
 Facility # TBD Facility Name Bastin Hall

County Code	10	Project Type	New Construction
New/Revised Budget	\$20,200,000.00	Facility Type	Program / Academic
- 3. CIP PROJECT APPROVAL FOR CURRENT FISCAL YEAR**
 CIP priority number 3 of 4 for FY 15-16
- 4. PROJECT ACTION PROPOSED (Indicate all requested actions by checking the appropriate boxes)**

Establish Project		Decrease Budget	
Establish Project - CIP		Change Source of Funds	
Increase Budget	X	Revise Scope	X
- 5. PROJECT DESCRIPTION AND JUSTIFICATION**
 (Explain and justify the project or revision, including what it is, why it is needed, and any alternatives considered. Attach supporting documentation/maps to fully convey the need for the request.)

This A-1 is submitted for Stage II approval. The A-1 increases the project budget by \$19,950,000.00 for Stage II design and construction of Bastin Hall. This A-1 changes the project name to Bastin Hall, changes source of the funds, and revises the scope to include full design and construction.

Bastin Hall is a planned 43,950 square foot facility to be constructed on The Citadel campus. It will support the School of Business, its associated programs in five pathways of concentration. The facility will be a three-story steel frame facility constructed on Citadel property along Hagood Avenue as you approach the Hagood Gate. Bastin Hall will consist of five flat classrooms, four tiered classrooms, nine group study rooms, financial services computer lab, innovation technology lab, administration, faculty offices and a large common area to support collaboration among students, faculty and visitors. The common area is the first large collaborative space planned for the Citadel Campus and directly supports the change to a more team-centric approach to education. The building is the first completely new academic facility to be constructed on the campus since 1974 and will comply with all standards for a 21st century academic facility. The School of Business will relocate from its current space in Bond Hall to the new facility. The Zucker Family School of Education and associated functions will relocate from Capers Hall to the vacated space in Bond Hall in preparation for the construction and renovation of Capers Hall. Bastin Hall will be constructed solely with private donations and funds provided by The Citadel Foundation. The facility will directly support the largest undergraduate major at The Citadel and a thriving Masters in Business Administration program.
- 6. OPERATING COST IMPLICATIONS**
 Attach Form A-49 if any additional operating costs or savings will result from this request. This includes costs to be absorbed with current funding.
- 7. ESTIMATED PROJECT SCHEDULE AND EXPENDITURES**
 Estimated Start Date: 1-Jan-15 Estimated Completion Date: 1-Dec-20
 Estimated Expenditures: Thru current FY: (15/16) \$ 300,000.00 After current FY: \$ 19,900,000.00

APPENDIX A

FORM A-1 PAGE 2 OF 2

8. ESTIMATES OF NEW / REVISED PROJECT COSTS

PROJECT NUMBER: 8812

1.	Land Purchase	→
2.	Building Purchase	→
3.	1,400,000.00	Professional Services Fees
4.	2,000,000.00	Equipment and/or Materials
5.	1,458,024.00	Site Development
6.	13,505,854.00	New Construction
7.		Renovations - Building Interior
8.		Renovations - Utilities
9.		Roofing - Roof Age
10.		Renovations - Building Exterior
11.	500,000.00	Other Permanent Improvements Central Energy Plant
12.		Landscaping
13.		Builders Risk Insurance
14.		Other Capital Outlay
15.		Labor Costs
16.		Bond Issue Costs
17.	497,928.00	Other: Testing, Inspections, commissioning
18.	838,184.00	Contingency
	20,200,000.00	TOTAL PROJECT BUDGET

Land: Acres
 Floor Space: Gross Square Feet

Information Technology \$ 1,200,000.00

Floor Space: 43,950 Gross Square Feet
 Floor Space: Gross Square Feet

ENVIRONMENTAL HAZARDS

Identify all types of significant environmental hazards (including asbestos, PCB's, etc.) present in the project and the financial impact they will have on the project.

Type: Asbestos Abatement

Cost Breakdown

Design Services
 Monitoring
 Abate/Remed
 Total Costs \$0.00

9. PROPOSED SOURCE OF FUNDING

Source	Previously Approved Amount	Proposed Increase/Decrease	Original/Revised Budget	Transfer to/from Proj. #	Rev Object Code	Treasurer's ID Number	Rev Sub Fund	Exp Sub Fund
(0) Capital Improvement Bonds, Group 35					8115	09900539	3043	3043
(1) Dept. Capital Improvement Bonds Group					8115		3143	3143
(2) Institution Bonds								3235
(3) Revenue Bonds								3393
(4) Excess Debt Service Type								3497
(5) Capital Reserve Fund					8895		3603	3603
(6) Appropriated State Program Source					8895	68800100	1001	3600
(7) Federal						78800100		5787
(8) Athletic						88800100		3807
(9) Other -Specify						98800100		3907
Gifts	250,000.00	19,950,000.00	\$20,200,000.00		7840	98800100	3036	3907
TOTAL BUDGET	250,000.00	19,950,000.00	\$20,200,000.00					

10. SUBMITTED BY:

Joseph L. Garcia
 Col. Joseph L. Garcia
 Vice President for Finance and Business

3-17-16

Date

11. APPROVED BY:

(For Board Use Only)

Authorized Signature and Title

Date

A-1 Form JLS 11/97

ADDITIONAL ANNUAL OPERATING COSTS / SAVINGS
RESULTING FROM PERMANENT IMPROVEMENT PROJECT

1. AGENCY Code H09 Name The Citadel
2. PROJECT Project # 9612 Name Bastin Hall - School of Business

3. ADDITIONAL ANNUAL OPERATING COSTS / SAVINGS. (Check whether reporting costs or savings.)

☒ COSTS ☐ SAVINGS ☐ NO CHANGE

- 4.

TOTAL ADDITIONAL OPERATING COSTS / SAVINGS				
Projected Financing Sources				
(1)	(2)	(3)	(4)	(5)
Fiscal Year	General Funds	Federal	Other	Total
1) 2018-2019	\$ 135,520.00	\$	\$	\$ 135,520.00
2) 2019-2020	\$ 150,870.00	\$	\$	\$ 150,870.00
3) 2020-2021	\$ 170,000.00	\$	\$	\$ 170,000.00

5. If "Other" sources are reported in Column 4 above, itemize and specify what the other sources are (revenues, fees, etc.).

6. Will the additional costs be absorbed into your existing budget? ☒ YES ☐ NO
 If no, how will additional funds be provided?

7. Itemize below the cost factors that contribute to the total costs or savings reported above in Column 5 for the first fiscal year.

COST FACTORS		AMOUNT
1. Utilities		\$41,650.00
2. Insurance		18,870.00
3. Maintenance		50,000.00
4. Supplies		25,000.00
5. _____		
6. _____		
7. _____		
8. _____		
TOTAL		\$135,520.00

8. If personal services costs or savings are reported in 7 above, please indicate the number of additional positions required or positions saved. N/A

9. Submitted By: Joseph L. Garcia
 Col. Joseph Garcia, VP for Finance & Bus
 Signature of Authorized Official and Title

3-17-16
 Date



Vice President for Finance

17 March 2016

Ms. Kimberly Gibson
Office of State Budget
Capital Budgeting Section
1205 Pendleton Street
Edgar A. Brown Building, Suite 529
Columbia, SC 29201

Dear Ms. Gibson:

You are processing an A-1 for the Bastin Hall – School of Business. The A-1 Form indicates that there will be \$20,200,000.00 of gift money available for the project to The Citadel.

The Citadel Foundation will provide the funds to The Citadel.

Sincerely,

COL Joseph L. Garcia
Vice President for Finance

JLG/cmm



March 18, 2016

Colonel Joseph Garcia
Vice President for Finance
The Citadel
171 Moultrie Street
Charleston, SC 29409

Dear Joe:

Pending approval by the Board of Directors at their April 2016 meeting, The Citadel Foundation (TCF) is committed to providing the \$20,450,000 necessary to construct Bastin Hall by way of a grant funded by JEDA revenue bonds and funds on hand from donor gifts designated for the construction of Bastin Hall.

The majority of the bonds will be repaid with donor gifts designated to the Bastin Hall project. TCF anticipates raising \$15,000,000 to support the construction of Bastin Hall.

The repayment of the remaining portion of the bonds would be funded by The Citadel by means of a lease/lease-back arrangement between TCF and The Citadel. Although The Citadel will, subject to annual appropriations, be required to make rental payments on the lease-back portion of this arrangement, the governance documents will provide The Citadel with the option to forego a portion of regularly scheduled, unrestricted annual gifts from the Foundation to offset its lease obligation. If the Citadel were to choose this option, it would incur zero additional expense to construct Bastin Hall.

Please let me know if you have further questions.

Sincerely,

John P. Dowd, III
Chief Executive Officer

JPDiii:kh

**PERMANENT IMPROVEMENT PROJECT INFORMATION FORMAT
FOR PHASE II CONSTRUCTION BUDGET**

1. What is the total projected cost of the project and what is it based on? Please **attach a summary** of the costs prepared during the A&E pre-design phase to support the total cost.

The total projected cost of this project is \$20,200,000.00. This number is based on a third-party cost estimate prepared during the A&E pre-design phase and as shown in the Stage I submittal.

2. What is/are the source(s) of funds for the construction? If any private or federal funds are included, please attach a letter guaranteeing the availability of the funds.

The Citadel Foundation will provide the funding for the project through a combination of donations and bonds issued by The Foundation. The source of repayment for the bonds will be donations received by The Foundation.

3. What is your agency/institution's definition of each fund source to be used for construction? (If any type of fee makes up a portion of the source, what is the fee called, what is the fee amount, and when it was put in place. If there is a statutory authority authorizing the use of the funds for capital projects, please cite the code section.)

This project will not involve the pledging of any fees or funds of The Citadel. Other than equity contributed by the Foundation from funds on hand, only pledged revenues received by The Citadel Foundation (or Real Estate Foundation) as a result of its fundraising from nongovernmental sources for the project.

4. What is the current uncommitted balance of funds for each source listed in 3 above?

We currently have \$7,212,624.09 committed for Bastin Hall, with \$3,353,203.99 in cash received and \$3,859,415.10 in outstanding pledges. The Foundation is in the midst of a Capital Campaign and intends to raise all funds associated with the project.

5. If institution or revenue bonds are included as a source, when were the bonds issued? If not issued yet, when is the bond resolution expected to be brought for State Fiscal Accountability Authority approval?

The majority of funding for the project will be provided from the proceeds of Educational Facilities Revenue Bonds issued by the South Carolina Jobs-Economic Development Authority. The proceeds of these bonds will be loaned to The Citadel Foundation (or Real Estate Foundation) and made available to The Citadel for the Project pursuant to a Lease/Lease-Back financing structure. Pending approvals by JBRC, SFAA, and JEDA, it is anticipated that these bonds will be issued in late July 2016. In addition to June 1 review by JBRC, it is anticipated that these bonds will be brought before SFAA for approval at its June 7, 2016 meeting and before JEDA for final approval at its July 20, 2016 meeting.

Our targeted date for appearance before the SFAA is during the June 7th meeting.

6. If a student fee is used to fund debt service, what is the current amount of the fee annually or by semester? Please specify which.

Not applicable. No student fees will fund this project.

7. Will the use of any funds for construction require an increase in any student fee or tuition? If so, please explain in detail.

Not applicable. No increase in student fees or tuition will be necessary to fund this project.

8. Will the project be LEED certified for energy savings and conservation and if so, at what level will it be certified? For projects requiring or using LEED certification, please attach the required cost-benefit analysis and a checklist of items to be used to achieve LEED points or a description of the energy measures to achieve LEED.

Yes, this project will be designed to meet Silver Level LEED Certification. Cost-Benefit Analysis and the LEED Project Checklist are attached.

9. What energy savings/conservation measures will be implemented within the project if the project will not be LEED certified? For projects that do not require/use LEED, please provide a paragraph on energy savings measures to be implemented as part of the project. If there are no energy savings measures included, please state that and explain why.

Not Applicable. This project will be designed to meet Silver Level LEED Certification.

10. What is the projected date (month and year) for execution of the construction contract?

March 2017

11. What is the projected date (month and year) for completion of construction?

July 2018

12. What program(s) are to be included in the constructed or renovated space?

The Citadel's School of Business -- classrooms, study rooms, Dean's Suite, faculty offices, conference room, computer lab, financial services lab, administration, common areas and support spaces

13. What is the total square footage of the building to be renovated or constructed?

The total square footage of Bastin Hall will be 43,950 square feet.

Bastin Hall will be located on Hagood Avenue. Currently this site contains dilapidated campus housing. This housing was built in 1956 and 1959, and the square footage of the structures combined equals 26,591 SF. Approvals for demolition have been approved by The City of Charleston and OSE. This housing is slated for demolition in July 2016.

The current School of Business is housed in Bond Hall, which functions as the primary administration building. The current Business Department occupies 22,793 SF in Bond Hall. Bastin Hall will contain accessory areas that are not included in their space currently in Bond Hall. The students must use computer labs, storage, restrooms and media rooms in other areas of Bond Hall that are not adjacent to the Business Dept.

Bastin Hall will include features that are new to the Business Department and new to our campus: five 45-seat tiered classrooms, small and large study group rooms, common collaborative areas, and an innovation technology lab.

With the new Bastin Hall at 43,950 SF and the housing occupying 26,591 SF, the net gain for overall square footage of buildings on The Citadel campus is 17,359 SF.

14. If a portion of the building is to be renovated, what is the square footage of the portion that will be included in the renovation?

Not Applicable, This is new construction

15. What is the current age of the building or building systems to be renovated?

Not Applicable, This is new construction

16. If any new space is being added to the facility, please provide demand/usage data to support the need.

Not Applicable, This is new construction

17. What are the estimated numbers of students, faculty, staff and/or clients that are expected to use the space affected by the project or the entire building? (Answer for as many as are applicable.)

Estimated number of students expected to use this facility:

668 day students; 69 evening undergraduate; 210 MBA students

Estimated number of faculty & staff expected to use this facility: 40

These estimates are based on a 3-year projected occupancy of the building, and a 10-year projection beyond occupancy is presented below. What follows is a brief reasoning of the projections.

The School of Business serves 3 distinct student populations:

1. *Daytime students made up of the South Carolina Corps of Cadets (SCCC), undergraduate veteran students, 5th year cadets, and undergraduate students in the active military commissioning programs (MECEP and STA-21).*

The SCCC enrollment has grown over the past 10 years from a 2004 level of 1964 cadets to 2343 in 2013. Unconstrained projections of the size of the SCCC reach 2,443 by 2017 and 2,821 by 2027. The size of the Corps is, however, constrained by the school's residential physical plant to approximately 2,350 cadets. Given historical growth trends this maximum number will be reached in 2016, and the size of the cadet population will be at the physical maximum on the anticipated move in date of Fall 2018.

Our 5th year student population has fluctuated over the past ten years but is projected to grow from the 2013 level of 38 to approximately 51 in 2017, and 66 in 2027.

The undergraduate veteran student population has grown from 6 in 2007 to 103 in 2013. Following the historical growth trend would put the veteran student population at approximately 238 in 2017, and 595 in 2027. This seems to be a reasonable growth vector given the current state of a downsizing military, and many military members processing out with G.I. Bill funds for education.

Our active duty undergraduate student population has fluctuated as well over the past 10 years, but with a generally declining trend. The historical projection of this student population would put it at approximately 36 in 2017, and 15 in 2027. The 2013 level was 34.

2. *Evening Students of the School of Business are comprised of graduate students pursuing an MBA, and evening undergraduate students pursuing the completion of their Bachelor's degree in business.*

MBA enrollments have fluctuated over the past ten years and historical projections alone place MBA enrollment at 252 in 2017, and 244 in 2027. However, the evening program, both undergraduate and graduate, possesses the most and best opportunities for growth for both the Citadel and the Citadel's School of Business (CSB). We believe that the slight downward trend in enrollments will be arrested and reversed through the addition of new offerings as well as enhanced marketing efforts.

The evening undergraduate program has enjoyed significant growth over the past 10 years, and that growth trend is expected to continue. The historical projection of EUGS growth places enrollment numbers at 63 in 2017 and 107 in 2027. We believe that this growth trend is significantly understated, and that a more realistic projection is significantly higher.

3. *Our faculty and staff currently number 34 full-time and a number of adjuncts that fluctuates with course demand. A growing program will eventually necessitate additional PTE's. Our current faculty to student ratio has fluctuated over the past 10 years from a low of 36 students per faculty to a high of 49 students per faculty. We believe that a reasonable ratio is 35 students per faculty, and will attempt to staff accordingly.*
4. *Combining all of this into a single projection yields the following building utilization projection numbers for CSB students. The following assumptions are applied:*
 - a. *No growth in the Active Duty student population.*
 - b. *Expansion of the SCCC to the maximum of 2400 cadets.*
 - c. *CSB maintains an average 28.32% of the SCCC population.*
 - d. *10% average annual growth in the evening undergraduate program (EUGS).*
 - e. *5% average annual growth in the MBA program.*
 - f. *15% average annual growth in the Veteran program.*
 - g. *A faculty to student ratio going forward targeted at 35.*
 - h. *Full-Time staff of 5.*

Historical and Projections of Citadel School of Business Physical Space Occupancy 2004 - 2027										
Year	Active Duty	SCCC	EUGS	MBA	Veteran Student	Total	Faculty	Staff	F/S Ratio	Total Occupancy
2004	12	636	8	260		916	21	3	44	1856
2005	12	611	11	246		880	21	4	42	1785
2006	10	630	19	265		924	19	4	49	1871
2007	7	615	25	251		898	24	5	37	1825
2008	6	618	14	258		896	24	5	37	1821
2009	8	584	18	266	6	882	24	5	37	1793
2010	10	586	23	283	6	908	22	6	41	1844
2011	9	538	36	274	8	865	23	6	38	1759
2012	9	578	44	258	7	896	24	6	37	1822

2013	6	590	54	220	20	890	25	6	36	1811
2014	6	660	59	231	23	979	24	5	41	1988
2015	6	671	65	243	26	1011	25	5	40	2052
2016	6	680	72	255	30	1043	30	5	35	2120
2017	6	680	79	267	35	1067	30	5	35	2170
2018	6	680	87	281	40	1094	31	5	35	2223
2019	6	680	96	295	46	1122	32	5	35	2282
2020	6	680	105	310	53	1154	33	5	35	2345
2021	6	680	116	325	61	1188	34	5	35	2414
2022	6	680	127	341	70	1225	35	5	35	2489
2023	6	680	140	358	81	1265	36	5	35	2571
2024	6	680	154	376	93	1309	37	5	35	2660
2025	6	680	169	395	107	1357	39	5	35	2758
2026	6	680	186	415	123	1410	40	5	35	2865
2027	6	680	205	436	142	1468	42	5	35	2983

18. If the construction cost increased significantly from the internal estimate (30% or more), what factors caused the cost to increase?

Not applicable, The estimated cost of construction is less than 30% of internal estimate

19. If the contingency is more than 10%, please explain why.

Not applicable, The contingency is less than 10%

20. If funds are being transferred from another project, what is the current status of the project from which funds are being transferred?

Not Applicable

21. Has the project been included in a previous year's CPIP? If so, what was the last year the project was included and for which year, 1-5?

Yes, 3 of 4 in FY 15-16

22. What are the economic impacts of the project, including job creation and retention? If there are none, please explain.

In addition to creating a state-of-the-art showcase facility, Bastin Hall and the new School of Business can also be used for the following purposes:

- o Conference space*
- o Events that bring in the broader external community*
- o Lectures, meetings*
- o Business Community outreach and meetings*
- o The space will house an initiative in applied entrepreneurship that will have broad reaching economic impact on the region that is as yet not calculable*
- o Retention and growth rate for faculty, staff and students*

- o 10% average annual growth in the evening undergraduate program.
- o 5% average annual growth in the MBA program.
- o 15% average annual growth in the Veteran program.

23. How will your agency/institution address and fund maintenance of this facility construction/renovation?

This building will be considered E&G (Education & General); therefore ongoing maintenance would be funded by the various maintenance funds The Citadel has reserved for its E&G facilities.

24. If your agency/institution has a deferred maintenance account, what is the name of the account and what is its current uncommitted balance?

Citadel Deferred Maintenance Fund: \$ 278,499 as of 1 March 2016.

25. If how maintenance will be addressed and funded for this facility construction/renovation has not been determined yet, what steps are in place to begin to address how your agency/institution will fund maintenance to this and other agency/institution facilities?

Not Applicable

DESCRIPTION OF INTERIM CAPITAL PROJECTS FOR CONSIDERATION

April 7, 2016

COASTAL CAROLINA UNIVERSITY

PROJECT NAME: Brooks Stadium Additions
REQUESTED ACTION: Increase Budget, Change Source of Funds
REQUESTED ACTION AMOUNT: \$38,000,000
INITIAL CHE APPROVAL DATE: October 1, 2015

<u>Source of Funds</u>	<u>Phase I (Pre-Design)</u>	<u>Phase II (Land/ Building Purchase)</u>	<u>Total Proposed Budget</u>
Renovation/Reserve Plant Expansion Fund	\$285,000	\$(285,000)	\$0
Revenue Bonds	\$0	\$36,000,000	\$36,000,000
Gift (Chanticleer Athletic Foundation)	\$0	\$2,000,000	\$2,000,000
<i>Total</i>	<i>\$285,000</i>	<i>\$38,000,000</i>	<i>\$38,000,000</i>

DESCRIPTION:

The University requests an increase in budget to allow Phase II construction to begin for renovations/additions to Brooks Stadium. The majority of the additions will take place on the west stands as the University plans to increase seating capacity for spectators. This will also include a suite(s) level for 300+ fans. To meet the overall increase of spectators, there will be an addition to fan related amenities throughout the stadium that include: restrooms, concessions, and ADA improvements to ensure compliance standards (ramps and elevators). Renovations to the existing stadium include improvements to entrance plazas and fan circulation methods. This includes an east to west connector on the south end of the stadium.

These additions are needed since the University recently accepted an offer to participate as an active member in the Sun Belt Conference. This acceptance moves football to the Football Bowl Subdivision (FBS). An increase in seating capacity will have to double from current seating count to meet NCAA FBS requirements. To meet this goal, seating will be added to the east side of the stadium as well. For game management to better handle the increased amount of spectators, the above design features were added to increase stadium entry ways for fan safety and enhanced game experience.

The revised A-1 amends the proposed funding as the Chanticleer Athletic Foundation has committed \$2M for the stadium additions. In addition to the upfront cash, CAF has also promised a \$12.5M allotment that will be made into annual payments over the 25 year life of the revenue bond (\$500,000 annual installments) to the University. For the revenue bond, debt will be serviced from the CAF funds, new ticket sales, athletic revenues, and debt service funds already set aside for this purpose.

E&G MAINTENANCE NEEDS:

N/A

ANNUAL OPERATING COSTS/SAVINGS:

Additional cost of utilities, \$50,000; supplies, \$12,500; and personnel, \$28,000 will be absorbed into the existing budget.

RECOMMENDATION:

This project is not being advanced with a staff recommendation.

FOR BOARD USE ONLY			
CHE		MAR 22 2016	
JBRC			
BC Board			
JBRC Staff			
BC Staff			
A-1 Form Mailed			
SPIRS Date			
Summary			

BUDGET AND CONTROL BOARD - PERMANENT IMPROVEMENT PROJECT REQUEST		
1. AGENCY		
Code <u>H17</u>	Name <u>Coastal Carolina University</u>	
Contact Person <u>Stacie Bowie, CFO & Vice President for Finance & Admin.</u>	Phone <u>843-349-2227</u>	
2. PROJECT		
Project # <u>9610</u>	Name <u>Brooks Stadium Additions</u>	
Facility # <u>*</u>	Facility Name <u>Brooks Stadium Additions</u>	
County Code <u>26</u>	Project Type <u>Renovate Existing Facilities</u>	
New/Revised Budget <u>\$38,000,000.00</u>	Facility Type <u>Athletic/Recreational</u>	
3. APIP PROJECT APPROVAL FOR CURRENT FISCAL YEAR		
APIP priority number _____ of _____ for FY _____		
4. PROJECT ACTION PROPOSED (Indicate all requested actions by checking the appropriate boxes.)		
Establish Project	Decrease Budget	Close Project
Establish Project - APIP	Change Source of Funds	Change Project Name
Increase Budget <input checked="" type="checkbox"/>	Revise Scope	Cancel Project
5. PROJECT DESCRIPTION AND JUSTIFICATION		
<p>Description: The University requests an increase in budget to allow Phase II construction to begin for renovations/additions to Brooks Stadium. The majority of the additions will take place on the west stands as the University plans to increase seating capacity for spectators. This will also include a suite(s) level for 300+ fans. To meet the overall increase of spectators, there will be an addition to fan related amenities throughout the stadium that include: restrooms, concessions, and ADA improvements to ensure compliance standards (ramps and elevators). Renovations to the existing stadium include improvements to entrance plazas and fan circulation methods. This includes an east to west connector on the south end of the stadium.</p> <p>Justification: These additions are needed since the University recently accepted an offer to participate as an active member in the Sun Belt Conference. This acceptance moves football to Football Bowl Subdivision (FBS). An increase in seating capacity will have to double from current seating count to meet NCAA FBS requirements. To meet this goal, seating will be added to the east side of the stadium as well. For game management to better handle the increased amount of spectators, the above design features were added to increase stadium entry ways for fan safety and enhanced game day experience.</p> <p>The Chanticleer Athletic Foundation has committed \$2M for the stadium additions to show support of the University's acceptance to the Sun Belt Conference. In addition to the upfront cash, CAF has also promised a \$12.5M allotment that will be made into annual payments over the 25 year life of the revenue bond (\$500,000 annual installments) to the University. For the revenue bond, debt will be serviced from the private CAF funds, additional opportunities in new ticket sales, athletic revenues, and with debt service allocated funds already set aside for this purpose. There will be no increase in tuition resulting from this project.</p>		
6. OPERATING COSTS IMPLICATIONS		
Attach Form A-49 if any additional operating costs or savings will result from this request. This includes costs to be absorbed with current funding.		
7. ESTIMATED PROJECT SCHEDULE AND EXPENDITURES		
Estimated Start Date: <u>December, 2015</u>	Estimated Completion Date: <u>August, 2017</u>	
Estimated expenditures: Thru current FY: <u>\$2,000,000.00</u>	After current FY: <u>\$36,000,000.00</u>	

8. ESTIMATES OF NEW/REVISED PROJECT COSTS

PROJECT # 9610

1. _____	Land Purchase ---->	Land: _____	Acres
2. _____	Building Purchase ---->	Floor Space: _____	Gross Square Feet
3. \$4,017,647.00	Professional Services Fees		
4. \$638,378.00	Equipment and/or Materials ---->	Information Technology	\$638,378.00
5. _____	Site Development		
6. \$10,852,420.00	New Construction ---->	Floor Space: 25,000	Gross Square Feet
7. _____	Renovations - Building Interior -->	Floor Space: _____	Gross Square Feet
8. _____	Renovations - Utilities		
9. _____	Roofing - _____	Roof Age	
10. _____	Renovations - Building Exterior		
11. \$21,214,800.00	Other Permanent Improvements		
12. _____	Landscaping		
13. _____	Builders Risk Insurance		
14. _____	Other Capital Outlay		
15. _____	Labor Costs		
16. _____	Bond Issue Costs		
17. \$638,377.00	Other: HVAC Controls		
18. \$638,378.00	Contingency		
\$ 38,000,000.00 TOTAL PROJECT BUDGET			

ENVIRONMENTAL HAZARDS

Identify all types of significant environmental hazards (including asbestos, PCB's, etc.) present in the project and the financial impact they will have on the project.

Type: _____

Cost Breakdown

Design Services	\$ _____
Monitoring	\$ _____
Abate/Remed	\$ _____
Total Costs	\$ _____

9. PROPOSED SOURCE OF FUNDING

Source	Previously Approved Amount	Increase/Decrease	Original/Revised Budget	Transfer to/from Proj. #	Rev Object Code	Treasurer's ID Number	Rev Sub Fund	Exp Sub Fund
(0) Capital Improvement Bonds, Group *					8115		3043	3043
(1) Dept Capital Improvement Bonds Group *					8115		3143	3143
(2) Institution Bonds								3235
(3) Revenue Bonds		\$ 36,000,000.00	\$ 36,000,000.00					3393
(4) Excess Debt Service Type - *								3497
(5) Capital Reserve Fund					8895		3603	3603
(6) Appropriated State Program Source - *					8895	68800100	1001	3600
(7) Federal						78800100		5787
(8) Athletic						88800100		3807
(9) Other (Specify)								
Reno./Reser. Plant Exp.	\$ 285,000.00	\$ (285,000.00)			7201	98800100	3907	3907
Gift - CAF	\$	\$ 2,000,000.00	\$ 2,000,000.00		7201	98800100	3907	3907
TOTAL BUDGET	\$ 285,000.00	\$ 37,715,000.00	\$ 38,000,000.00					

10. SUBMITTED BY:

Stacie A. Bowie, CFO & Vice President for Finance & Admin.

Date

11. APPROVED BY:

(For Board Use Only)

Authorized Signature and Title

Date

Revised 4/15/93

**PERMANENT IMPROVEMENT PROJECT INFORMATION FORMAT
FOR PHASE II CONSTRUCTION BUDGET
Coastal Carolina University
Project #9610 – Brooks Stadium Additions**

1. What is the total projected cost of the project and what is it based on? \$38,000,000 – cost estimate for construction and internal estimates for related expenses. Please attach a summary of the costs prepared during the A&E pre-design phase to support the total cost. Summary attached
2. What is/are the source(s) of funds for the construction? If any private or federal funds are included, please attach a letter guaranteeing the availability of the funds. \$36,000,000 revenue bonds and \$2M Gift up-front cash from Chanticleer Athletic Foundation (CAF). There has also been a promise from CAF of \$12.5M paid over the 25 year life of the bond in annual installments of \$500,000 to the University.
3. What is your agency/institution's definition of each fund source to be used for construction? (If any type of fee makes up a portion of the source, what is the fee called, what is the fee amount, and when it was put in place. If there is a statutory authority authorizing the use of the funds for capital projects, please cite the code section.) Revenue Bonds funded in accordance with enabling legislation and as approved by the State Treasurer's Office. No increase in tuition will result from the financing of this project. Gift; in the form of monetary support from the foundation to help fund the project.
4. What is the current uncommitted balance of funds for each source listed in 3 above? Bonds to accommodate construction not to exceed \$36,000,000 that was agreed upon by the University's Board of Trustees.
5. If institution or revenue bonds are included as a source, when were the bonds issued? If not issued yet, when is the bond resolution expected to be brought for SFAA Board approval? Bond resolution is expected to be brought for SFAA approval at their next scheduled meeting with the series being issued shortly afterwards.
6. If a student fee is used to fund debt service, what is the current amount of the fee annually or by semester? Please specify which. Debt service will in part be funded with existing debt service set aside from student tuition. Due to past student growth, the excess can now be applied to another project. The set aside was decreased from \$525 to \$445 per full time student per semester.
7. Will the use of any funds for construction require an increase in any student fee or tuition? If so, please explain in detail. There will be no increase in any student fee or tuition.
8. Will the project be LEED certified for energy savings and conservation and if so, at what level will it be certified? For projects requiring or using LEED certification, please attach the required cost-benefit analysis and a checklist of items to be used to achieve LEED points or a description of the energy measures to achieve LEED. This project doesn't meet the standards that require the University to seek LEED Certification by being under 10,000 square footage. The design group has implemented energy efficient measures in the project to keep energy savings and conservation a top priority though.
9. What energy savings/conservation measures will be implemented within the project if the project will not be LEED certified? For projects that do not require/use LEED, please provide a paragraph on energy savings measures to be implemented as part of the project. If there are no energy savings measures included, please state that and explain why. For the addition, all new plumbing fixtures will be commercial-grade, ultra-low flow types that will conserve water usage. The other sustainable initiatives taking into consideration, is an updated HVAC system with controls/preventers and electrical lighting includes energy efficient LED bulbs.
10. What is the projected date (month and year) for execution of the construction contract? October, 2016
11. What is the projected date (month and year) for completion of construction? August, 2017

12. What program(s) are to be included in the constructed or renovated space? The construction of this project is for the athletic department as the University's football team moves into the NCAA Football Bowl Subdivision (FBS)

13. What is the total square footage of the building to be renovated or constructed?

Design has construction of approximately 25,000 square feet. This footage is comprised of new hospitality suite, restrooms, concessions, and bleachers. Less than 10,000 square footage will be conditioned.

14. If a portion of the building is to be renovated, what is the square footage of the portion that will be included in the renovation? N/A

15. What is the current age of the building or building systems to be renovated? N/A

16. If any new space is being added to the facility, please provide demand/usage data to support the need. The additions are needed since the University recently accepted an offer to participate as an active member in the Sun Belt Conference. This transition moved the football team into the FBS. The currently stadium doesn't have the capacity that is required by the NCAA. To meet that requirement, seating will be added as well as fan related amenities. These amenities include: restrooms, concessions, and ADA improvements to ensure compliance standards.

17. What are the estimated numbers of students, faculty, staff and/or clients that are expected to use the space affected by the project or the entire building? (Answer for as many as are applicable.) The additions to the stadium will allow for approximately 21,000 spectators.

18. If the construction cost increased significantly from the internal estimate (30% or more), what factors caused the cost to increase? N/A

19. If the contingency is more than 10%, please explain why. N/A

20. If funds are being transferred from another project, what is the current status of the project from which funds are being transferred? N/A

21. Has the project been included in a previous year's CPIP? If so, what was the last year the project was included and for which year, 1-5? This project was not included in the latest CPIP as the move to FBS was not contemplated at the time of submission. The University was approached by the Sun Belt Conference in July 2015 and the invitation was extended in August and accepted on September 1, 2015.

22. What are the economic impacts of the project, including job creation and retention? If there are none, please explain. The economic impacts will come from the construction of the facility with construction job opportunities as well as increased use of local businesses to meet their food and lodging needs. Also, with an increase in spectators, it will have a positive impact on the local tourism industry with lodging and restaurants.

23. How will your agency/institution address and fund maintenance of this facility construction/renovation? The University plans to maintain this facility with its Renovation Reserve/Plant Expansion funds. This is the University's deferred maintenance account.

24. If your agency/institution has a deferred maintenance account, what is the name of the account and what is its current uncommitted balance? Renovation Reserve/Plant Expansion and as of February, 2016 it has an uncommitted balance of \$7,070,107

25. If how maintenance will be addressed and funded for this facility construction/renovation has not been determined yet, what steps are in place to begin to address how your agency/institution will fund maintenance to this and other agency/institution facilities? N/A

INFORMATION ITEM

FY 2015-16 CHE QUARTERLY BUDGET REPORT

SC Commission on Higher Education - Quarterly Budget Information Report, FY 2015-16									
Source	Activity	Expended in FY 2014-15	FY 2015-16 Budgeted					Expended Through	
			Salary & Fringe	Operating	Major Contracts	Flow-Through	Scholarships	Total	3/31/2016
									Target
									75.0%
								Amount	% Expended
CHE Operating and Programs									
State	CHE General Administration - Personnel	1,651,725.84	1,870,399					1,870,399.00	1,163,568.87 62.2%
State	CHE General Administration - Operational Support	310,138.70		285,520.00				285,520.00	223,663.71 78.3%
State	CHE General Administration - Operational Support (Carryover)	84,200.76		98,657.00				98,657.00	98,657.00 100.0%
State	CHE General Administration - General Legal Services (Carryover)			75,000.00				75,000.00	32,929.05 43.9%
State	CHE General Administration - Search Committee (Carryover)	3,249.54		60,000.00				60,000.00	5,813.07 9.7%
State	CHE General Administration (Data Security)(Carryover)	28,518.65	48,443.00	4,000.00				52,443.00	52,856.25 100.8%
State	CHE Professor of the Year (Carryover)	-						0.00	0.00 0.0%
State	CHE General Administration (Carryover)	-		323,689				323,689.29	0.00 0.0%
Lottery	Lottery Administration	180,496.81	295,078	49,922				345,000.00	105,441.41 30.6%
Lottery	Lottery Administration (Carryover)	56,148.27	79,503					79,503.19	79,503.19 100.0%
State	Licensing	47,971.68	47,972					47,972.00	37,880.22 79.0%
Revenue	Licensing	257,513.38	257,513					257,513.00	171,624.63 66.6%
Revenue	Licensing	48,813.62		48,814				48,814.00	35,474.29 72.7%
State	Education & Economic Development Act (EEDA)	1,169,211.53	207,087	443,489	530,000			1,180,576.00	695,098.90 58.9%
State	Education & Economic Development Act (EEDA) (Carryover)	21,423.18		11,364				11,364.47	11,364.42 100.0%
EIA	Centers of Excellence ¹	1,137,526.00	30,732	49,294		1,057,500		1,137,526.00	999,935.26 87.9%
Federal	Improving Teacher Quality	538,184.21	20,488	25,482		707,872		753,842.00	283,809.60 37.6%
Federal	State Approving Agency (Veterans Education & Training)	266,781.57	253,066	55,747				308,813.00	190,892.25 61.8%
State	GEAR UP	177,201.00			177,201			177,201.00	177,201.00 100.0%
Federal	GEAR UP	4,129,179.27	271,713	111,445	272,151	3,011,868		3,667,177.00	1,574,880.56 42.9%
Revenue	College Goal Sunday	18,498.14		41,000				41,000.00	11,529.06 28.1%
Federal	College Access Challenge Grant	1,143,479.34						0.00	-4,872.24 0.0%
	Subtotal	11,270,261.49	3,381,995	1,683,423	979,352	4,777,240	0	10,822,009.95	5,947,250.50 55.0%

Other Agencies and Entities										
State	State Electronic Library (PASCAL) - CHE Operating Support	17,919.00		17,695			17,695.00	16,186.99	91.5%	
State	State Electronic Library (PASCAL)	146,370.00			146,594		146,594.00	0.00	0.0%	
Revenue	State Electronic Library (PASCAL)	2,333,246.75			3,186,577		3,186,577.00	2,384,457.33	74.8%	
Lottery	State Electronic Library (PASCAL)				1,412,514		1,412,514.09	0.00	0.0%	
Lottery	State Electronic Library (PASCAL) (Carryover)	240,674.80			2,931,680		2,931,680.20	3,523.66	0.1%	
Trust	SmartState® Administration (CHE Support) ²	235,214.78	125,337	459,947			585,284.00	199,108.36	34.0%	
Trust	SmartState Administration (Institution Support) ²	300,000.00			300,000		300,000.00	300,000.00	100.0%	
Trust	SmartState State Matching Funds ²	6,520,938.00			1,724,963		1,724,963.00	1,724,963.00	100.0%	
State	Univ. Ctr of Greenville - Greenville Technical College	594,390.00			594,390		594,390.00	0.00	0.0%	
State	Univ. Ctr of Greenville - Operations	1,084,899.00			1,084,899		1,084,899.00	813,674.25	75.0%	
State	Univ. Ctr of Greenville - Infrastructure Dev. (FY 2015-16 Proviso 118.14)	-			250,000		250,000.00	250,000.00	100.0%	
State	Lowcountry Graduate Center ³	785,099.00					0.00	0.00	0.0%	
State	Lowcountry Graduate Center (FY 2014-15 Proviso 118.16) ³	300,000.00					0.00	0.00	0.0%	
State	Academic Endowment	160,592.00			160,592		160,592.00	98,602.00	61.4%	
State	EPSCoR	161,314.00			161,314		161,314.00	120,985.00	75.0%	
State	Performance Funding (FY 2015-16 Proviso 11.7)									
State	EPSCoR	1,118,016.00			1,118,016		1,118,016.00	838,512.00	75.0%	
State	SC State University	279,504.00			279,504		279,504.00	209,628.00	75.0%	
State	African American Loan Program (FY 2015-16 Proviso 11.3)									
State	SC State University	87,924.00			87,924		87,924.00	65,943.00	75.0%	
State	Benedict College	31,376.00			31,376		31,376.00	0.00	0.0%	
State	Benedict College (Carryover)	31,376.00					0.00	0.00	0.0%	
State	Child Abuse Medical Response Program (FY 2014-15 Proviso 118.16)	225,000.00					0.00			
Lottery	Alloc. for So. Methodist, Coker, and Clinton (FY 2015-16 Proviso 3.5) ⁴	227,798.58			94,168		94,167.60	94,167.60	100.0%	
Lottery	2-Yr & 4-Yr Public Institutions Lottery Technology	7,395,201.67			7,354,190		7,354,190.15	4,243,052.00	57.7%	
Lottery	2-Yr & 4-Yr Public Institutions Lottery Technology (Carryover)	1,465,255.00					0.00	0.00	0.0%	
Lottery	Public 4-Yr & 2-Yr Institutions -- Maintenance Needs	4,227,500.08			2,825,028		2,825,028.18	870,108.48	30.8%	
Lottery	Higher Education Excellence Enhancement Program (HEEEP)	4,307,095.38			4,597,755		4,597,754.95	3,448,316.23	75.0%	
EIA	Teacher Recruitment (through SCDE per FY 2015-16 Proviso 1A.8)									
EIA	CERRA	3,904,045.00			3,904,045		3,904,045.00	2,928,033.00	75.0%	
EIA	SC State Univ. PRRMT	339,482.00			339,482		339,482.00	169,742.00	50.0%	
Subtotal		36,520,231.04	125,337	477,642	0	32,585,011	0	33,187,990.17	18,779,002.90	56.6%

State-Supported Student Scholarship and Grant Programs										
State	SREB Contract Program & Assessments	3,582,300.00					3,856,427	3,856,427.00	3,647,616.00	94.6%
State	SREB Contract Program & Assessments (Carryover)	102,150.00					92,487	92,487.00	92,487.00	100.0%
State	LIFE Scholarships	48,856,393.00					24,329,882	24,329,882.00	24,329,882.00	100.0%
Lottery	LIFE Scholarships	137,709,961.37					171,551,844	171,551,844.00	102,295,237.53	59.6%
Lottery	LIFE Scholarships (Carryover)	189,363.35					4,224,372	4,224,371.89	4,224,371.89	100.0%
State	Palmetto Fellows - Educational Endowment ⁵	12,000,000.00					12,000,000	12,000,000.00	12,000,000.00	100.0%
State	Palmetto Fellows Scholarships	8,439,310.00					8,439,310	8,439,310.00	8,439,310.00	100.0%
Lottery	Palmetto Fellows Scholarships	36,864,101.72					38,691,990	38,691,990.00	14,658,629.07	37.9%
Lottery	Palmetto Fellows Scholarships (Carryover)	2,646.25					696,686	696,686.28	696,686.28	100.0%
State	HOPE Scholarships	231,727.00					231,727	231,727.00	231,727.00	100.0%
Lottery	HOPE Scholarships	8,398,911.68					8,565,373	8,565,373.00	5,943,631.12	69.4%
Lottery	HOPE Scholarships (Carryover)	317,328.94					77,333	77,333.32	77,333.32	100.0%
State	Need-based Grants - Educational Endowment ⁵	12,000,000.00					12,000,000	12,000,000.00	12,000,000.00	100.0%
State	Need-based Grants - CTC	178,857.00					179,178	179,178.00	144,828.00	80.8%
State	Need-based Grants	321.00						0.00	0.00	0.0%
State	Need-based Grants (FY 2015-16 Proviso 118.14)						1	1.00	1.00	100.0%
Lottery	Need-based Grants	10,849,311.22					13,000,000	13,000,000.00	4,458,874.50	34.3%
Lottery	Need-based Grants (Supplemental Appropriations Act)	2,600,000.00					2,600,000	2,600,000.00	0.00	0.0%
Lottery	Need-based Grants (Carryover)	1,368,607.95					2,150,689	2,150,688.78	603,911.29	28.1%
Lottery	Summer Semester Eligibility ⁶	436,095.74						0.00	0.00	0.0%
Lottery	Lottery Tuition Assistance (LTA) ⁷	2,139,125.70					3,195,000	3,195,000.00	249,199.00	7.8%
Lottery	Lottery Tuition Assistance (LTA) (Carryover)	937,798.88					315,874	315,874.30	263,993.00	83.6%
State	National Guard College Assistance Program	89,968.00	82,414	7,554				89,968.00	70,744.04	78.6%
State	National Guard College Assistance Program (Carryover)	37.86						0.00	0.00	0.0%
Lottery	National Guard College Assistance Program	1,013,697.67	52,854	21,844			4,470,302	4,545,000.00	1,562,712.53	34.4%
Lottery	National Guard College Assistance Program (Carryover)	2,098,666.54					531,302	531,302.33	531,302.33	100.0%
Trust	National Guard Loan Repayment Trust ⁸	7,161.76					0	0.00	0.00	0.0%
Trust	Veteran Tuition Differential Reimbursement Fund	-					3,000,000	3,000,000.00	0.00	0.0%
Trust	DAYCO Scholarship ⁹	4,280.00					0	0.00	0.00	0.0%
Subtotal		290,418,122.63	135,268	29,398	0	0	314,199,778	314,364,443.90	196,522,676.90	62.5%
Grand Total All Funds and Programs		338,208,615.16	3,642,600	2,190,463	979,352	37,362,251	314,199,778	358,374,444.02	221,248,930.30	61.7%
State		93,202,527.75	2,207,872	829,258	707,201	3,664,609	61,036,524	68,370,464.00	65,325,050.98	95.5%
State Carryover		270,955.99	48,443	497,711	-	-	92,487	713,640.76	294,106.79	410.5%
State - Non-recurring		3,125,000.00	-	-	-	250,000	2,600,001	250,001.00	250,001.00	100.0%
Revenue		2,658,071.89	257,513	89,814	-	3,186,577	-	3,533,904.00	2,603,085.31	73.7%
Lottery		213,749,297.62	347,932	71,766	-	14,871,141	239,474,509	257,365,347.88	137,929,569.47	53.6%
Lottery Carryover		6,676,489.98	79,503	-	-	4,344,194	7,996,257	12,419,954.38	6,480,624.96	52.2%
SmartState		7,056,152.78	125,337	459,947	-	2,024,963	-	2,610,247.00	2,224,071.36	85.2%
National Guard Trust / DAYCO Trust		-	-	-	-	-	3,000,000	3,000,000.00	-	0.0%
EIA		5,381,053.00	30,732	49,294	-	5,301,027	-	5,381,053.00	4,097,710.26	76.2%
Federal		6,077,624.39	545,267	192,674	272,151	3,719,740	-	4,729,832.00	2,044,710.17	43.2%

Notes:

- 1) Education Improvement Act funds are appropriated to SCDE and transferred to CHE. Contracts provided to colleges & universities to design programs focussing on teacher training are governed under 59-103-140. Additionally, FY 2015-16 Proviso 1A.33 directs \$350,000 to Francis Marion University to prepare teachers of children of poverty.
- 2) Funds represent administrative support authorization included in the FY 2015-16 Appropriation Act. SmartState matching funds are added as endowed chair's matches are perfected. No new funds have been appropriated for SmartState since FY 2008-09.
- 3) Funding for the Lowcountry Graduate Center was move to the College of Charleston in FY 2015-16.
- 4) Funding limited to Coker (\$47,083.80) and Clinton (\$48,083.80) in FY 2015-16 per Proviso 3.5.
- 5) The Education Endowment was initially established with Barnwell Nuclear Fee Revenues but is now supported solely with State General Funds. Per SC Code of Laws, Section 48-46-30(F), the Endowment is funded at least at the 1999-2000 levels. By statute, higher education funds from the endowment are divided equally between Palmetto Fellows and Need-Based Grants.
- 6) CHE and the Technical College System Office share administrative responsibilities for LTA. The appropriation for LTA is shared between CHE and the SC Technical College System Office. The CHE portion supports LTA grants at USC 2-Yr Campuses and Spartanburg Methodist College (Independent 2-Yr).
- 7) Summer Semester Eligibility combined with LIFE in FY 2015-16
- 8) The National Guard Loan Repayment Trust was depleted in FY 2014-15. Dayco Scholarships are budgeted as awards are made.
- 9) Dayco Scholarships are budgeted as awards are made.

Agenda Item 9.05.B.2
Finance & Facilities Committee

INFORMATION ITEM

Capital Projects & Leases Processed by Staff

March 2016

[illegible]

To allow the University to re-allocate the \$388 balance remaining in H38-9521 so this project can close out.

⁴To bring the project budget in line with the bond insurance amounts approved by SFAA, (1) An \$8 million amendment to an existing authorization to issue not exceeding \$183 million in Higher Education Revenue Bonds, and (2) a reduction to a previously approved \$13 million issuance of State Institution Bonds to an amount not exceeding \$6.5 million.

³To proceed with Phase II full design and construction. These funds supersede CHE approval authority; therefore, the project is staff approved.

⁴To allow the University to acquire the property.

Leases Processed by Staff

March 2016

Date Approved	Action	Institution	Project Name	Purpose/Additional Info	Rates	Term
3/18/2016	Lease	Clemson	Center for Risk Engineering and Systems Analytics (RESA)	Provide 5,400 SF of office space in Greenville for RESA to establish a national resource center, as well as provide technical and research services for industry partners	Total Lease Cost - \$378,000; Annually - YR1 \$124,200, YR2 \$125,982, YR3 \$127,818	3 years (7/1/2016 - 6/30/2019)